



Patrick W. Henning, Director
September 30, 2009
22M:412:RP:1041



Arnold Schwarzenegger
Governor

Ms. Debra Donelson, Workforce Investment Board Director
County of Mendocino
631 S. Orchard Avenue
Ukiah, CA 95482

Dear Ms. Donelson:

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
SUMMER YOUTH PROGRAM
FINAL MONITORING REPORT
PROGRAM YEAR 2009

This is to inform you of the results of our review for Program Year (PY) 2009 monitoring review of the Mendocino Local Workforce Investment Area (LWIA) ARRA Summer Youth Program (SYP). Our review consisted of interviews with your staff and a review of the following items: expenditures charged to the ARRA SYP, oversight of your subrecipients, and procurement transactions. In addition, we interviewed service provider staff, SYP participants and worksite supervisors, and focused on the following areas of your ARRA SYP: eligibility determination, program operations, participant worksites, participant payroll processing, and oversight.

This review was conducted by Mr. Ron Perez from August 17, 2009, through August 20, 2009.

Our review was conducted under the authority of Section 667.410(b)(1), (2) & (3) of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by the Mendocino LWIA with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with representatives of the Mendocino LWIA, service provider staff, ARRA SYP worksite supervisors, and ARRA SYP participants. In addition, this report includes the results of our review of sampled case files, Mendocino LWIA's response to Section I and II of the ARRA SYP Onsite Monitoring Guide, and a review of applicable policies and procedures for PY 2009.

BACKGROUND

The Mendocino LWIA allocated all of its \$390,222 ARRA youth allocation to serve 120 SYP participants. As of September 9, 2009, Mendocino LWIA expended \$261,965 to serve 137 SYP participants.

ARRA SYP REVIEW RESULTS

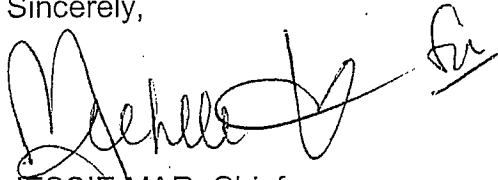
We conclude that, overall, the Mendocino LWIA is meeting applicable ARRA requirements concerning its program operations and financial management.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all the areas included in our review. It is the Mendocino LWIA's responsibility to ensure that its systems, programs, and related activities comply with the ARRA grant program, federal and state regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain Mendocino LWIA's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Mechelle Hayes at (916) 654-1292.

Sincerely,

A handwritten signature in black ink, appearing to read "Jessie Mar", with a stylized flourish at the end.

JESSIE MAR, Chief
Compliance Monitoring Section
Compliance Review Office

cc: Linda Beattie, MIC 50
Greg Gibson, MIC 50
Jose Luis Marquez, MIC 50
Daniel Patterson, MIC 45